

Please ask for: Tony Rose

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Date: 18th February 2013

COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the **26th** day of **FEBRUARY 2013** at **4.30 pm**.

THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

Page No.

3. To approve and adopt as a correct record the Minutes of the regular Meeting of the Council held on 12th February 2013 **To follow**
4. To receive communications from the Mayor or person presiding
5. Business brought forward by or with the consent of the Mayor
6. To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21
7. To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15
8. To consider questions submitted by Members under Council Procedure Rule 21
9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval

- (i) **Audit Committee**
Meeting held on 12th February 2013

Unstarred Minutes to agree

Members are recommended to agree:

AC 24 Financial Procedure Rules 2012 (Joint)

RESOLVED to **RECOMMEND** that the proposed Financial Procedure Rules (joint) be approved and adopted as presented.

AC 25 Third Quarter Prudential Indicator and Treasury Management Monitoring Report 2012/2013

RESOLVED to **RECOMMEND** that Council notes both the report and the treasury activity

AC 26 Progress Against the 2012/2013 Internal Audit Plan

RESOLVED to **RECOMMEND** that:

- (i) the report and the work being carried out as detailed in Appendix A be noted; and,
- (ii) as far as it would be practicable to do so, all future reports to the Committee be in Part One of the Agenda.

(ii) Planning & Licensing Committee

Meeting held on 5th February 2013

4

10. To receive the report of the Acting Head of Finance & Audit on the Council Tax Setting for 2013/14

To follow

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).

If any, the Council is recommended to pass the following resolution:

“**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting for the undermentioned item of business on the grounds that exempt information may be disclosed as defined in Part I of Schedule 12(A) to the Act.”

Dated this 18th day of February 2013



Chief Executive